



# U.S. Customs and Border Protection

## User Fee Airport

### FACT SHEET

#### User Fee Airport (UFA) Program

Pursuant to the provisions of Title 19, United States Code, Section 58b, a User Fee Airport (UFA) is a small airport which has been approved by the Commissioner of Customs and Border Protection (CBP) to receive, for a fee, the services of a CBP officer for the processing of aircraft, passengers and cargo entering the United States. The applicant must meet the following criteria for UFA consideration:

- The volume or value of business at the airport does not justify the availability of inspectional services on a non-reimbursable basis.
- The current governor of the state in which the airport is located supports the UFA designation in a letter to the Commissioner of CBP.
- The requestor (e.g. airport authority) agrees to reimburse CBP for all costs associated with the services, including all expenses of staffing a minimum of one full-time CBP officer.
- The requestor completes an Agriculture Compliance Agreement (ACA) with fixed base operators and garbage haulers for handling international garbage.



#### The basic steps required in considering an application for designation as a UFA include:

- Receipt of a letter from the current state governor supporting the UFA designation, addressed to the Commissioner of CBP.
- An initial CBP site visit to the airport to discuss CBP workload and services.
- A final CBP site visit to verify facilities are 85 percent complete and adequate for inspection services.
- Completing a Memorandum of Agreement with CBP, stating responsibilities, fees and hours of service.
- Completing an ACA with CBP for handling international garbage.

#### An approved UFA receiving CBP services is responsible for payment of the following fees:

- Per officer - \$140,874 for the first year and \$123,438 for succeeding years.
- Automated Data Processing costs per officer - \$17,042 to \$21,062 (1st year) and \$13,620 to \$17,640 for succeeding years depending on the location.
- Other associated costs such as overtime.